




Chair's signature dated 12th December 2023
 MINUTES of the Dunham Massey Parish Council Meeting

**Tuesday, 14th November 2023 at 7.00pm
 Held at Dunham Massey Village Hall**

Attendees			
Name	Title	Organisation	Initial
Caroline Royle	Chair	Parish Council	CR
Philippa Pennington	Vice Chair	Parish Council	PP
Thomas Corneill	Councilor	Parish Council	TC
Richard Abbott	Councilor	Parish Council	RA
David Jolley	Councilor	Parish Council	DJ
James Bushell	Councilor	Parish Council	JB
Lewis Clare	Councilor	Parish Council	LC
Paula Lewis	Councilor	Parish Council	PL
Michael Whetton	Councilor	Trafford Council	MW
Andrew Hague	Highways Client and Operations Manager	Trafford Council	AH
Georgina Lofthouse	National Trust	National Trust	GL
Apologies:	Krista Williams – Parish Clerk		

3 electors present

1	Welcome and Apologies for absence
2	<p>Minutes from the last meeting</p> <p>The Chair asked that the minutes of the Meeting of the Parish Council held on the 10th October 2023 be accepted as a true record of the meeting.</p> <p>Following this the minutes were accepted as an accurate record of the meeting.</p>
3	<p>Declarations of interest</p> <p>No declarations of interest noted.</p>
4	<p>Highways</p> <p>Andrew Hague, Highways Client and Operations Manager for Trafford Council introduced himself and covered the outsource contract with Amey.</p> <p>DJ ran through a list of issues relating to highways raised by the Parish Council or by residents:</p>



1. Potholes and poor road surface issues
 - a. Key issue for any highway maintenance is limited budget. To maintain a steady state a budget of circa £8m is required versus an actual budget of £3m. Work schedules are worked out on a one-year cycle so unable to provide a clear view of when future surfacing work will be done.
 - b. Assessments are done regularly by experienced people and consideration is given to other criteria, not just depth of pothole.
 - c. The resurfacing work on Charcoal Road will now be extended to approximately 100m to commence possibly in the new year. Some work also due to commence on Paddock Lane and Dunham Road
 - d. Andrew is reviewing the disparity on pothole depth between the highways document and the website.
2. Speeding and speed limits
 - a. There are no plans to introduce a blanket reduction in speed limits where the national speed limit currently applies. There will be more 20mph limits introduced within Trafford.
3. Litter and fly tipping – Managed by a different department (John Stevens)
 - a. The council noted that whilst general litter and fly tipping remains a real issue, the response to fly tipping had improved.
4. Signposts
 - a. There has been some sign maintenance and replacement locally.
 - b. Priority is given to warning and hazard signs, but Andrew has taken the list of issue signs previously raised by the Parish Council.
5. Verge and pavement maintenance – Managed by a different department (John Stevens)
 - a. The Council asked if we could tackle issues with verges and general weeds, etc ourselves. It was concluded that this could be done but needs to be raised with John Stevens.
6. Drainage and flooding
 - a. The issue of flooding on certain roads where highlighted and that limited general cleaning of grids and gutters has exacerbated the problem. Andrew indicated that Amey has established an asset register of all drains, gullies and grids but there are a limited number of cleaning machines in Trafford.
7. Parking management
 - a. The ever-increasing issue of traffic volume and parking was highlighted and the requirement for traffic flow options, resident only parking areas and additional yellow lines was discussed. Andrew indicated that a clear plan needs to be established and raised through the Trafford website.

New Action: PL to discuss parking management options and approach with residents in Woodhouse Lane area and report back to the Council

- b. It was confirmed that the bollards that appear on roads during the National Trust Christmas light event were placed by the Trust and not Trafford. This has been reduced this year.
8. Response type and time for issues and queries raised through web portal
 - a. The slow response and unhelpful responses, does not meet criteria, was highlighted.



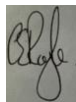
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- b. Andrew indicated that the web portal was under review and changes are going to be implemented but timescales are unknown as yet.

Andrew reiterated that his team is unable to interact on a one-to-one basis to address issues. The primary point for raising issues is through the Trafford Council web portal. A Trafford Council facebook page and Twitter (X) account exist that can be used to raise issues if people prefer. Escalation should be done through the elected member of the Trafford Council that attends the Parish Council meetings. By exception, we can contact Andrew for serious issues.

The Chair thanked DJ and requested it be noted the work that had gone into the Highways documents and updates.

A more detailed overview of discussions will be provided separately.



5

Action item updates and additional information

The attached action log provides detailed information on new, ongoing, and completed actions. Ongoing actions from previous meeting:

Christmas NT

Complete. Additional tickets were released by the Trust and issued by draw after informing residents through Dunham Life Whatsapp. Plans discussed at October meeting to be revisited in the New Year to finalise approach for 2024

Railings (36.28.4):

The Trust are reviewing the Cheshire railings around Henshall Lane and Red House Lane.

Bus Stop – Dark Lane(37)

JB reported that grass maintenance at the bus stop has been completed

Highways (38)

DJ issued an update of the highways document and invited residents to join the meeting attended by Andrew Hague (complete)

Traffic Speeding (76.4)

Completed

Ornamental signs

RA still awaiting additional quotes for new signs.

Neighbourhood Plan (91.1)

Ongoing

Vine Pub (91.2)

New Action: RA to look at the procedure for the Vine becoming a Community Asset

Climate Ecology Bill (94)

RA continuing to review the bill

Budget Forecast (95)

KW has issued draft for review (Complete)

Website

LC anticipates having website ready for issue after final review at the December meeting. It still requires a couple of updates from council members.




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6	<p>Public Forum - When Dunham Massey residents may comment or raise questions regarding matters affecting the Parish.</p> <p>There was an update on St Marks Parish Church. The curry night and choir night were a success.</p> <p>There was a further discussion on parking problems and the feasibility of residents' permit parking.</p> <p>New Action: Parish Council to discuss the problem with residents most affected. See previous Action in "Highways"</p>
7	<p>To agree grounds maintenance requirements for the coming month</p> <p>Agreed.</p>
8	<p>To receive an update from the Village Hall Committee</p> <p>Rose Queen Christmas party is on 8th December. No further update this month</p>
9	<p>To consider recent planning applications relating to Dunham Massey</p> <p>Onion Cottage Warburton Lane Warburton Lymm WA13 9TW. Planning application details were reviewed by TC due to proximity of the cottage being close to Dunham's border. TC has discussed the application with Warburton Parish Council.</p> <p>No further action required by the Parish Council.</p>
10	<p>National Trust Update</p> <ul style="list-style-type: none">• The Christmas lights start this week, less cones have been placed along roads this year.• Lots of work is currently underway addressing defects and maintenance in the Parish<ul style="list-style-type: none">○ The Smithy – next on the list○ Silver Birches – scheduled for next year• The Trust is attending a meeting on 4th December regarding the New Carrington housing build. This is to push the biodiversity net gain (BNG) agenda which is an approach to development, and/or land management, that aims to leave the natural environment in a measurably better state than it was beforehand.• The Trust has new equipment that weeds walls. Something to consider for the village? <p>GL confirmed no issues with the banner requested to accompany the village Christmas tree. The Parish Clerk can proceed to order it.</p>



11	<p>Precept and Budget Planning</p> <p>DJ provided the updated budget and forecast for 23/24 provided by the Clerk and requested any further updates and suggestions for spend requirements. Additional spend requirements identified:</p> <ol style="list-style-type: none"> 1. Additional maintenance (at least double) to address the shortfall by Trafford Council in general verge and pavement maintenance e.g. grass cutting, weed control. <p>New Action: JB to assess additional ground's maintenance work requirements with costs</p> <ol style="list-style-type: none"> 2. Complete the refurbishment of streetlights already identified. There are 74 outstanding (24 done) at an estimated cost of £18,062 (plus vat). <p>DJ asked GL if, given the improvements completed in front of the Park Wall, the Trust would contribute towards the refurbishment cost. GL agreed that this should be possible but needs to see a cost proposal.</p> <ol style="list-style-type: none"> 3. Ornamental name signs. One company provided a price of £4k each which was considered too expensive. RA is awaiting pricing from another company. <p>New Action: RA to chase a quote to be included in the December budget forecast</p> <p>It was noted that there was a degree of urgency to complete actions required to establish the forecast budget and support precept and budget discussions at the December Parish Council meeting.</p>															
12	<p>D-Day Landing</p> <p>Discussion was held regarding appropriate celebrations and whether it should be combined with other village activities. MW said that initial indications would suggest that this anniversary would be recognised country wide and that Trafford Council were aligned to other councils by doing something.</p> <p>New Action: CR and RA to consider appropriate options/ideas and report back at the next meeting</p>															
13	<p>To approve payments for November</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Adrian</td> <td style="width: 40%;">Photo Competition</td> <td style="width: 20%; text-align: right;">£40:00</td> </tr> <tr> <td>Paul Andrews</td> <td>Photo Competition</td> <td style="text-align: right;">£5:00</td> </tr> <tr> <td>D Jolley</td> <td>Christmas lights</td> <td style="text-align: right;">£40.49</td> </tr> <tr> <td>Village Hall</td> <td>Room Hire</td> <td style="text-align: right;">£425.00</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">£510.49</td> </tr> </table>	Adrian	Photo Competition	£40:00	Paul Andrews	Photo Competition	£5:00	D Jolley	Christmas lights	£40.49	Village Hall	Room Hire	£425.00	Total		£510.49
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14	<p>Notices and AOB</p> <p>The Parish Council Christmas tree is to be erected on Thursday 30th November at St Marks church. CR will pick up the tree earlier in the week.</p> <p>No further business, meeting closed.</p>															

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A small, square, grey-tinted image containing a handwritten signature in black ink. The signature is cursive and appears to be 'B. G. G.'.

Date and time of next meeting

Tuesday, 12th December 2023 at 7.00pm in the Village Hall Dunham Massey