

Chair's signature dated 11th July 2023



MINUTES of the Dunham Massey Parish Council Meeting

Tuesday, 13th June 2023 at 7.00pm
Held at Dunham Massey Village Hall

Attendees			
Name	Title	Organisation	Initial
Caroline Royle	Chair	Parish Council	CR
David Jolley	Councillor	Parish Council	DJ
James Bushell	Councillor	Parish Council	JB
Lewis Clare	Councillor	Parish Council	LC
Phil Eckersley	Councillor	Trafford Council	PE
Krista Williams	Parish Clerk	Parish Council	PC
Apologies:	Richard Abbot, Philippa Pennington, Thomas Corneill, Dunham Massey Parish Councillor, Michael Whetton Trafford Council		

2 electors present

1	Welcome and Apologies for absence The Chair welcomed Phil Eckersley a newly elected Trafford Councillor who will attend the Parish Council meetings.
2	Minutes from the last meeting The Minutes of the Meeting of the Parish Council held on the 9 th of May 2023 were approved as a correct record of the meeting and signed by the Chair.
3	Declarations of interest No declarations of interest noted.
4	Action item updates and additional information The attached action log provides detailed information on new, ongoing, and completed actions. Ongoing actions from previous meeting: <u>Christmas Lights –</u> The church agreed to the lights being erected in the church grounds. Action complete. <u>Iranian Embassy –</u> Refer to agenda item 10. <u>Parish Council Operating Procedures –</u> PP wrote to David, Paul and Syd to thank them for their contribution to the Parish Council. Action Complete.



<p>CR has made contact with the police who are happy to join us at an open meeting in the autumn. Action complete.</p> <p><u>Lampposts –</u></p> <p>JB reported that within the boundary there are 100 posts all between 3-4 metres. The total cost of refurbishment would be approximately £21,000. Trafford Council will undertake maintenance prior to refurbishment. JB asked the National Trust if they could contribute towards the cost. This was declined but gave agreement to take responsibility for all railing maintenance.</p> <p>The meeting approved the refurbishment of lampposts in Dunham Town as a pilot prior to roll-out across Dunham Massey.</p> <p>New Action: JB to ask JRM to confirm the Trust's decision to maintain all the railings going forwards</p> <p>New Action: JB to contact the contractor to arrange for the refurbishment of the Dunham Town lampposts</p> <p><u>Underbridge Wooden Beam -</u></p> <p>Peel agreed to make good the underbridge and erect a beam by the end of the month. Works require the road to be closed giving Amey the opportunity to take down trees and clear out the drains. Trafford Council will update bridge signage.</p> <p><u>Road repairs -</u></p> <p>New Action: DJ will ask Trafford Council for a schedule of road servicing works</p> <p>New Action: DJ and CR to measure and plot the potholes in Charcoal Road</p> <p><u>Bus shelter –</u></p> <p>The Parish Clerk notified Councillors that the National Trust were unable to provide a specification and cost for a bus shelter. Action Complete.</p> <p>New Action: Parish Clerk to ask for companies to quote for a wooden bus shelter, with seat but no sides or glass</p> <p><u>Kings Coronation –</u></p> <p>The meeting agreed to include a plaque on the proposed village signs commemorating the Coronation rather than provide residents with a pin badge. The design was approved following inclusion of the Coronation date. Action Complete</p> <p>New Action: CR to send the Parish Clerk an electric copy of the Coronation Design</p> <p>RA provided the Parish Clerk with names of companies who make ornamental signs suitable for the Memorial Garden and Paddock Lane. KW has emailed asking for quotes.</p>
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	<p><u>Planning Postcodes –</u></p> <p>PE informed Councillors that part of his portfolio is to be a member of the planning committee.</p> <p>New Action: KW to amend action lead to PE</p> <p>New Action: PE to enquire if Trafford Council could provide the Parish Council with a boundary map</p>
5	<p>Public Forum - When Dunham Massey residents may comment or raise questions regarding matters affecting the Parish</p> <p>The works to the sunken section of Station Road near the Rope and Anchor in 2022 has unfortunately not fixed the cause of the problem. The Parish Council is concerned that the area is now sinking and is a safety hazard as the road could collapse at any time.</p> <p>New Action: PE to ask Trafford Council to review the sunken section of Station Road and ensure that any works are fit for purpose long-term</p>
6	<p>To agree grounds maintenance requirements for the coming month</p> <p>Nothing specific was noted. Ben will provide general grounds maintenance.</p>
7	<p>To receive an update from the Village Hall Committee</p> <p>The new Village Hall projector can be used by all organisations free of charge. The noticeboard has been restored. Thespians may have a production in April next year. 8th July quiz night.</p>
8	<p>To consider recent planning applications relating to Dunham Massey</p> <p>Nothing to note.</p>
9	<p>National Trust Update</p> <p>Unfortunately, a representative of the National Trust was unable to attend to provide a June update.</p>
10	<p>Iranian Embassy update</p> <p>MW emailed the Parish Clerk, prior to the meeting, to make the Council aware that Rachel Crawshaw Robert, Senior Surveyor - Development and Estates had no recent enquiries from the owners of the property. Colleagues in Structures have confirmed that the hoarding is secure.</p> <p>Rachel has written to the property owners requesting an update on their plans for the site. She will update MW as soon as any further information is received.</p>



11	<p>Councillor training feedback</p> <p>DJ and LC attended the Councillor training session. As part of the discussions, it was assumed that all Parish Councils have their own designated website.</p> <p>New Action: KW to add website to the July agenda</p>												
12	<p>To approve payments for June</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">BC Horticultural Services</td> <td style="width: 40%;">Maintenance</td> <td style="width: 25%; text-align: right;">£50.00</td> </tr> <tr> <td>James Bushell</td> <td>Annual Assembly refreshments</td> <td style="text-align: right;">£78.05</td> </tr> <tr> <td>Caroline Royal</td> <td>Tombola not tombola</td> <td style="text-align: right;">£114.45</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">£242.50</td> </tr> </table>	BC Horticultural Services	Maintenance	£50.00	James Bushell	Annual Assembly refreshments	£78.05	Caroline Royal	Tombola not tombola	£114.45	Total		£242.50
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13	<p>Notices and AOB</p> <p><u>D Day Landing</u></p> <p>New Action: KW to include D Day Landing as a November Agenda Item</p> <p><u>Road signs welcoming visitors to Dunham Massey</u></p> <p>New Action: DJ to ask Trafford Council to review the welcome road signs to see if they are fit for purpose</p> <p><u>Neighbourhood Plan</u></p> <p>The meeting discussed the recent housing developments close to the borders of Dunham Massey. The benefits of having a Neighbourhood Plan was considered briefly.</p> <p>New Action: KW to add as an agenda item for the July meeting</p>												
<p>Date and time of next meeting Tuesday, 11th of July 2023 at 7.00pm in the Village Hall Dunham Massey</p>													