

Chair's signature dated 12th September 2023



MINUTES of the Dunham Massey Parish Council Meeting

**Tuesday, 11th July 2023 at 7.00pm
Held at Dunham Massey Village Hall**

Attendees			
Name	Title	Organisation	Initial
Caroline Royle	Chair	Parish Council	CR
Philippa Pennington	Vice Chair	Parish Council	PP
Thomas Corneill	Councillor	Parish Council	TC
Richard Abbott	Thomas Corneill	Councillor	RA
David Jolley	Councillor	Parish Council	DJ
James Bushell	Councillor	Parish Council	JB
Lewis Clare	Councillor	Parish Council	LC
John Robertson Mclsaac		National Trust	JRM
Krista Williams	Parish Clerk	Parish Council	PC
Apologies:	Michael Whetton Trafford Council		

No electors present

1	Welcome and Apologies for absence
2	Minutes from the last meeting The Minutes of the Meeting of the Parish Council held on the 13 th June 2023 were approved as a correct record of the meeting and signed by the Chair.
3	Declarations of interest No declarations of interest noted.
4	Action item updates and additional information The attached action log provides detailed information on new, ongoing, and completed actions. Ongoing actions from previous meeting: <u>Iranian Embassy –</u> New Action: RA to ask if the builder who worked on the Embassy previously knows any current information about building works <u>Lampposts –</u> JB had been quoted £6,500 to refurb 28 lamp posts. The meeting unanimously agreed that the work should go ahead. Action closed. <u>Road repairs potholes -</u>




	<p>DJ sent pothole information to the Council and is waiting for a response from Sharon Halls Head of Operations and service improvement.</p> <p><u>Railings –</u></p> <p>JRM will discuss with colleagues about railing maintenance and confirm the extent and positioning of the railings at the next meeting.</p> <p><u>Bus shelter –</u></p> <p>The bus shelter has been refurbished and is now in a fit state of repair. Action closed</p> <p><u>Welcome signs –</u></p> <p>All welcome signs have been mapped and Trafford notified of the missing sign at Black Moss. Trafford responded that the sign will be replaced soon. Action ongoing.</p> <p><u>Kings Coronation –</u></p> <p>The meeting agreed that the Millennium post should be inspected again to confirm whether to replace or refurbish. RA will review post manufacturing options.</p> <p>New Action: CR/PP to inspect the Millennium post to confirm refurbishment or replacement</p> <p><u>Boundary Map –</u></p> <p>New Action: DJ to print a boundary map</p>
5	<p>Public Forum - When Dunham Massey residents may comment or raise questions regarding matters affecting the Parish</p> <p>Nothing to note</p>
6	<p>To agree grounds maintenance requirements for the coming month</p> <p>Nothing specific was noted. Ben will provide general grounds maintenance.</p>
7	<p>To receive an update from the Village Hall Committee</p> <p>Nothing to note.</p>
8	<p>To consider recent planning applications relating to Dunham Massey</p> <p>Planning Application Ref: 111208/HHA/23 Cinderland Crossing Cottage Black Moss Road Dunham Massey WA14 5RF</p> <p>TC and DL reviewed the plans. No objections were raised by the Parish Council.</p>



9	<p>National Trust Update</p> <p>The holiday cottages are closer to being ready for rental. Issues were raised about equity of access to the Christmas Lighting event tickets for Dunham residents.</p> <p>New Action: JRM to ask if local invites for the Light Event could be reviewed</p> <p>New Action: JRM to inform the Trust that the fog machine has caused poor visibility on the road</p>									
10	<p>Parish Council website</p> <p>Talking with other Parish Council members there appeared to be an expectation that a Parish Council would have their own website. Costs could be minimal mainly for set up and the purchase of a domain name.</p> <p>New Action: KW to ask for volunteers to help develop a Dunham Massey Parish Council website on Dunham Life WhatsApp</p>									
11	<p>To approve the Annual Governance Statement and the Accounting Statements of the Annual Return for 2022/23</p> <p>To approve the Annual Governance Statement for 2012-23 <i>The Annual Governance Statement was considered and approved by the Parish Council. The statement was then signed by the chair and the Responsible Finance Officer.</i></p> <p>To receive the Audited Accounts for 2022-23 <i>The accounting statements were considered by the Parish Council and approved. The statements were then signed by the Chair and the Responsible Finance Officer. The requirements for exemption from a limited assurance review have been met and the Certificate of Exemption was signed for return to the External Auditor.</i></p>									
12	<p>Neighbourhood Plan</p> <p>Deferred to the September Parish Council meeting.</p>									
13	<p>To approve payments for July</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Barry Chapman</td> <td style="width: 40%;">Accounts</td> <td style="width: 30%; text-align: right;">£25.00</td> </tr> <tr> <td>J.M. Wright</td> <td>Bus shelter</td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">£190.00</td> </tr> </table>	Barry Chapman	Accounts	£25.00	J.M. Wright	Bus shelter	£165.00	Total		£190.00
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13	<p>Notices and AOB</p> <p><u>Mobile phone</u></p> <p>New Action: KW to buy a SIM card for Parish Council use only</p> <p><u>Sound equipment -</u></p> <p>New Action: KW to ask PL to provide an evaluation for the sound equipment</p>									

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Date and time of next meeting

Tuesday, 12th of September 2023 at 7.00pm in the Village Hall Dunham Massey